



RAIL

EAST-WEST GATE
INTERMODAL TERMINAL
HUNGARY



CUSTOMS
AGENCY

DATA PROCESSING NOTICE FOR APPLICANTS

Hatályos: 2024. 08.30 napjától

DEAR APPLICANT!

EWG Group is a full-service logistics company and a leading player in the domestic market. In Hungary, three related companies (East-West Intermodal Logistics Zrt. as the parent company and its two subsidiaries EWG Rail Zrt. and EWG Customs Agency Zrt.) operate under the EWG brand, are affiliated companies and act in close cooperation with each other.

The members of the EWG Group (Data Controllers) are committed to protecting the personal data of persons seeking employment or other employment relationships with them (collectively, applicants or data subjects), and they attach great importance to respecting the right of self-determination of data subjects.

In accordance with the relevant legal provisions, we inform you of the processing of personal data that may be necessary in connection with the submission and assessment of your job application as follows:

In connection with specific job advertisements published on the website (<https://eastwestil.com/karrier/>) - hereinafter referred to as "Tomorrow" - the personal data provided by you, i.e. the applicants, and the personal data contained in the CV uploaded on the Website, are processed by the company listed below, which is the company indicated as the employer in the job description of the job vacancy.

Data and contact details of Data Controllers

East-West Intermodális Logisztikai Szolgáltató Zártkörűen Működő Részvénytársaság

company abbreviated as East-West Intermodális Logisztikai Zrt.

head office: 1134 Budapest, Róbert Károly körút 59.

branch office: 4621 Fényeslitke, Terminal road 1.

company registration number: 01-10-049830

Phone number: +36 1/866-3055 .

E-mail address: info@eastwestil.com

EWG Rail Zártkörűen Működő Részvénytársaság

abbreviated name of the company: EWG Rail Zrt.

head office: 1134 Budapest, Róbert Károly körút 59.

branch office: 4621 Fényeslitke, Terminal road 1.

company registration number: 01-10-049688

Phone number: +36 1/866-3080

E-mail address: info@ewgrail.com

EWG Customs Agency Szolgáltató Zártkörűen Működő Részvénytársaság

abbreviated name of the company: EWG Customs Agency Zrt.

head office: 1134 Budapest, Róbert Károly körút 59.

branch office: 4621 Fényeslitke, Terminal road 1.

company registration number: 01-10-141551

Phone number: +36 1/866-3070

E-mail address: sales@ewgcustoms.com

- hereinafter referred to as: the **Data Controller**

Contact

If you have not yet contacted us but would like to work for our Group, there are several ways you can let us know:

- (i) by applying for a job advertisement published by the Data Controller (<https://eastwestil.com/karrier/>), by uploading your application form and/or CV electronically, - or by registering in our database, if a new job opening should arise in the future, in order to be considered for a new position;
- (ii) may also apply on paper through a referral from employees of the Data Controller or another person (data collected directly from the data subject in person);

Personal data (including scanned copies of CVs, cover letters and data in non-structured form) are saved and stored in an automated electronic record system, where data can be easily searched and the status of the recruitment process is transparent and traceable.

Please read this privacy notice carefully before providing your personal data. The terms used in this notice are the same as those used in the GDPR.

Legal basis for processing

The Data Controller will process the personal data you have provided in accordance with Article 6 of Regulation (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC [General Data Protection Regulation] (hereinafter: GDPR). *"By this declaration, I declare that I have understood the EWG Group's information notice on data processing in relation to job applications and expressly consent to the EWG Group processing my personal data provided in my CV for the purposes of assessing my application and, in the event of a successful application, for the purposes of issuing a written job offer and to the transfer of my personal data to the data processor specified in the information notice."* by ticking the checkbox next to the text "personal data". If you do not wish to apply for the position in question, or not only for the position in question, you can give your consent by ticking the box next to the text *"I also consent to my CV and the personal data contained therein being included in the EWG Group database for a period of 3 years for the purpose of being taken into account in future job vacancies"*.

Description of data processing

1. **Data provided during the application process, data included in your CV**

Applicants for a job with the Data Controller may submit their application in several ways:

- o apply by submitting your application form and/or CV on the website;
- o on paper (in person), through a recommendation by employees of the Data Controller or by another person;

For all types of applications, the data (including scanned copies of CVs, cover letters and data provided in non-structured form) are saved and stored by the Data Controller in an automated electronic record-keeping system (on an external server managed by the Data Controller), which is electronically secured and monitored. Data contained in paper applications will also be recorded in the filing system. In this system, data is easily searchable and the status of the recruitment process is transparent and traceable.

Applications may be submitted either for a specific position or for the applicant's data to be entered into the database of the Data Controller in order to be considered for future vacancies, for which the data subject can make a specific declaration by ticking the appropriate checkbox/declaration when confirming the application. The documents and e-mails/logs relating to the consent given will be kept by the Data Controller in relation to the application concerned.

The Data Controller also conducts recruitment on the basis of job advertisements/resumes posted by applicants on public job search sites (mainly profession.hu), by contacting the applicant via the telephone contact details provided by the applicant on the public job search site and, if the applicant is interested in the job opportunity, directing the applicant to the careers page of the Company's website to apply.

In addition to the above, the Data Controller may also contact former employees with a new job offer, provided that the employee has expressly consented in writing at the time of termination of the previous employment relationship.

Once the position has been filled, unsuccessful applications will be deleted unless the applicant has given his/her consent to be included in the database of the Data Controller, in which case his/her application will be available in the system for 3 years or, if earlier, until the applicant withdraws his/her consent, which he/she may do either by e-mail or in person. The applicant has the possibility to renew this consent several times and has the possibility to withdraw his/her consent at any time.

Description of data processing	Scope of data processed	Purpose of data processing	Legal basis for data processing	Source of data	Recipients of data processing
Applying for a specific job position in person, on paper based on	<u>Information in a CV, which usually includes:</u> <ul style="list-style-type: none"> • Name, • Place/date of birth, • Mother's name, • Address, • Mailing address, • Phone number, • Driving licence category, validity, possible restrictions • GKI card, PÁV licence number and validity (for drivers) • school reports • E-mail address, • any personal data that the applicant voluntarily provides in his/her CV • Photo from 	To fill vacancies as quickly as possible with the most suitable workers.	Consent of the data subject	Contact	

--	--	--	--	--	--

Duration of data processing: if your consent to data processing is limited to the evaluation of an application for a specific job, your data will be deleted after the position has been filled by another person, if you have given your consent, your data will be processed for 3 years in order to evaluate future vacancies, and in any case, if you withdraw your consent, your data will be deleted immediately afterwards.

If your application is successful and the Data Controller enters into an employment relationship or employment relationship with you, the legal basis, purpose and duration of the processing will change, so you will receive another privacy notice from your employer before signing the employment contract.

Description of data processing	Scope of data processed	Purpose of data processing	Legal basis for data processing	Source of data	Recipients of data processing
Job application - webs via the form	<ul style="list-style-type: none"> Name Phone number E-mail address Message content Uploaded CV data 	To fill vacancies as quickly as possible with the most suitable workers;	The consent of the data subject, obtained through the web form application during the by ticking the appropriate checkbox gives you	Contact	

Duration of data processing: if your consent to data processing is limited to the evaluation of an application for a specific job, your data will be deleted after the final filling of the position by the other person, if you have given your consent, your data will be processed for 3 years in order to evaluate the vacant positions or, in any case, if you withdraw your consent, your data will be deleted immediately afterwards.

If your application is successful and the Data Controller enters into an employment relationship or employment relationship with you, the legal basis, purpose and duration of the processing will change, so you will receive another privacy notice from your employer before signing the employment contract.

Recipients of the data processed

We use data processors for each processing operation as described above:

Website hosting service provider: Sybell Informatika Kft.(1158 Budapest, Késmárk u. 7/b 2. floor 206. Phone: +36 1 707 6726)

The data processor shall act in accordance with the instructions of the Data Controller and shall not use the data for its own purposes or transfer them to other persons.

In relation to this processing, you have the following rights

Please be informed that you, as the data subject, may request the Controller to access, rectify, erase or restrict the processing of personal data concerning you and object to the processing of such personal data. You may also exercise your right to data portability. Please note that you can request further information about the processing of your personal data by contacting the Data Controller processing your personal data at the contact details set out in the introductory part of this Privacy Notice.

A description of some of your rights:

Your right to information: you may request, through the contact details provided by the Data Controller, information in accordance with the law on which data are processed by the organisation, on what legal basis, for what purpose, from what source and for how long. Your request will be answered promptly, but within 30 days at the latest, by sending information to the contact details you have provided.

Right of access to your personal data: you have the right to receive feedback from the Data Controller as to whether your personal data are being processed and, if such processing is ongoing, you have the right to access your personal data and the information required by law. Therefore, on this basis, you have the right to contact the Controller and request information about the processing of your data and access to your data. Upon your request, action shall be taken promptly and within 30 days at the latest and information shall be sent to the contact details you have provided.

Right to rectification of data: if your data changes, you can request the rectification of your data at any time by providing us with the correct data. If your personal data has been changed, we will promptly take action on your request, but within 30 days at the latest, and will send you information to the contact details you have provided.

Right to data erasure: You may request the erasure of your data through the contact details provided by the Data Controller, if a legal ground for erasure exists and is indicated in the request. Upon a lawful request, the Controller will promptly, but within 30 days at the latest, take action to delete the data requested and will send a notification to the contact details provided that the request has been complied with. If the ground for erasure stated in the request is not lawful, the controller shall consider whether it wishes to and will erase the data or continue to process the data during the lawful period of processing until its expiry. The controller shall also inform the *data* subject of this decision.

Right to restriction of processing: You may request restriction of processing if the processing is unlawful, if the controller no longer needs the data for the purpose of processing, but you wish to use them to pursue a legal claim. Restriction of processing means that the data may only be stored until the restriction is lifted and may only be used for the purpose of submitting a legal claim.

Right to object to processing: you have the right to object to the processing of your personal data at any time on grounds relating to your particular situation. In such a case, the Data Controller will examine on an individual basis whether there are legitimate grounds justifying the necessity of the processing. The objection shall be examined and a decision shall be taken on its merits within the shortest possible time from the date of the request, but not later than 45 days, and the decision shall be communicated to the contact details provided.

Right to data portability: you may request to receive or transfer your data through the contact details provided by the Data Controller, if a legal ground for the data portability exists and is indicated in the request. Where the right to data portability is mandatory under Article 20 GDPR, the data must be provided as soon as possible and at the latest within 30 days of receipt of the request, in the manner required by law, and the data *subject* must be informed in the event of a data transfer.

Right to lodge a complaint with the supervisory authority: you have the right to lodge a complaint with the National Authority for Data Protection and Freedom of Information (contact: 1055 Budapest, Falk Miksa utca 9-11., 1363 Budapest, Pf.: 9., +36-1-391-1400, ugyfelszolgalat@naih.hu).

Recourse to the courts: you have the right to take legal action if you consider that the controller or a processor acting on its behalf or under its instructions is processing your personal data in breach of the rules on the processing of personal data.

Right to withdraw consent: Please note that you have the right to withdraw your consent to the processing of your personal data at any time. The withdrawal of consent does not affect the lawfulness of processing based on consent prior to its withdrawal.

Data security

The Data Controller shall ensure the security of the data. To this end, it has taken the technical and organisational measures and established the procedural rules necessary to enforce the applicable laws, data protection and confidentiality rules. The Data Controller shall take appropriate measures to protect the data against unauthorised access, alteration, disclosure, deletion or destruction, accidental destruction or damage and against inaccessibility resulting from changes in the technology used. The Data Controller shall (also) ensure the enforcement of data security rules by means of internal rules, instructions and procedures, which are separate in content and form from the Data Processing Rules and this Notice. When defining and applying measures for data security, the Controller shall take into account the state of the art and shall choose among several possible processing solutions the one which ensures a higher level of protection of personal data, unless this would imply a disproportionate level of difficulty.

If you have any questions about the processing of your personal data, please contact us at one of the email addresses listed above in the contact details of the data controllers.

Remedies

If you believe that the Controller(s) have not acted in accordance with the law in processing your data, you have the right to lodge a complaint with a supervisory authority or to take legal action in accordance with the applicable law. Please contact the Controller(s) using one of the contact details above before lodging a complaint with the supervisory authority or a court, in order to discuss and resolve the problem as soon as possible.

Other provisions

The provisions of this information notice should be reviewed annually and the rules should be amended accordingly in the event of changes in legislation.

Date of entry into force of this information note: 30.08.2024.

Issuing a document

Prepared by Dr. Fridman Róbert Law Office

Approved by:

:

East-West Intermodal Logistics Ltd. represented by Roman Vinar, CEO

EWG Rail Zrt. represented by Gábor Miskolczi CEO

Represented by EWG Customs Agency Zrt.: Polcz Erika CEO